

## **Get it PUBLISHED with M'Daia**

**Ok, so your work is written and it's edited and now it's time to publish!** We know that this is an exciting time for you and we consider it an honor to be a part of it with you.

*Our publishing process is tailored to your publishing needs.* If you already know what you want and have it 'ready to go' we can very professionally accept your work for publishing and have it delivered to you in the numbers that you order. And if you just have no idea what you want or where to start with the publishing of your works, we are here to help you every step of the way. We can help you choose everything for every part of the process so that your finished work is one that you will love and be proud to put your name upon -- as well as one that will market and sell well for you.

Costs for M'Daia's publishing services depend upon many factors such as the size of the project (number of pages), the physical 'size' of the book, the type of paper chosen, hardcover or softcover, color or black and white, and how many 'first order' books/booklets etc. are ordered (the higher the amount ordered, the lower the individual cost), as well as whether you are contracting us for any other services as a package -- writing, editing, marketing, or sales. ***We will collect your preferences and needs for your project and then will be able to give you an accurate cost overview.***

Our services are reasonably priced and allow for *everyone* to have the opportunity to have their works in print.

### **Procedure for submission of works for publishing is:**

1. Contact our publishing department at [publishing@mdaiabooks.com](mailto:publishing@mdaiabooks.com) for a Publishing Ticket #. Before a number is given to you, we will collect as much information as is necessary and will provide you with payment details and links. M'Daia accepts credit cards, Paypal, checks, money orders, bank fund transfers and Interac money transfers (with possibility of a payment plan for longer projects).
2. Once you have received your Publishing Ticket #, submit your work (with number attached to all correspondence) either by FTP ([click here for a details window to open](#)), email to [publishing@mdaiabooks.com](mailto:publishing@mdaiabooks.com) or by postal mail ([click here for mailing address](#)). Submissions by postal mail must include your ticket #, and either an email address, daytime telephone number or return postal address.
3. Once payment has been received and cleared (or payment plans begun), your publishing will be completed and will be shipped to you as ordered.

### **PAYMENT Options**

**M'Daia** accepts credit cards, Paypal, checks, money orders, bank fund transfers and Interac money transfers (with possibility of a payment plan for longer projects).

- \*\* **To pay by credit card**, you can either click on the email link we email you, or you can print off the payment credit card payment form from the website, fill it out in its entirety and fax, scan/email, mail it to our office.
- \*\* **To pay by Paypal** ( [www.paypal.com](http://www.paypal.com) ) make payments to us directly at [paypal@mdaiabooks.com](mailto:paypal@mdaiabooks.com) .
- \*\* **To pay by check or money order**, make payable to M'Daia Books and Publishing and mail to:  
1000 Hickory Road, Kelowna, British Columbia Canada V1X 4K7
- \*\* **To pay by bank fund transfer** email us FIRST at [payments@mdaiabooks.com](mailto:payments@mdaiabooks.com) and we will arrange the banking information for the transfer.
- \*\* **To pay by Interac money transfers** directly through your online banking, send payments to [payments@mdaiabooks.com](mailto:payments@mdaiabooks.com) with a password of **payment**.